

ANNEX A - EMERGENCY SUPPORT FUNCTION 1: TRANSPORTATION

PRIMARY AGENCY:	<p>Nevada Department of Transportation Primary Contact Number: (775) 888-7000</p>
SUPPORT AGENCIES:	<p>Department of Administration Fleet Services Division State Public Works Division Department of Business and Industry Department of Corrections Department of Health and Human Services Division of Mental Health and Developmental Services Department of Public Safety Highway Patrol Division Office of the Military Nevada National Guard Public Utilities Commission of Nevada</p> <p>ESF 1 activities can also be supported by contracted design and construction agencies, which NDOT works with on a continual basis.</p>

I. INTRODUCTION

A. PURPOSE

The purpose of ESF 1 is to coordinate transportation related response activities to large scale emergencies and/or disasters on a statewide basis.

B. SCOPE

ESF 1 support includes coordinating the state level response to transportation infrastructure issues, mass transit, and the movement of commodities for disaster response. Also included are coordination of state and civil transportation assistance to local government entities, voluntary organizations and state agencies requiring transportation capacity to perform any emergency or disaster assistance missions.

II. ROLES AND RESPONSIBILITIES

AGENCY	RESPONSIBILITIES
<p>PRIMARY AGENCY: Department of Transportation</p>	<ul style="list-style-type: none"> • Provides for the coordination of transportation support • Maintains clear transportation routes to permit sustained flow of emergency relief • Supports and assists law enforcement agencies in traffic access and control • Makes available state transportation assets and any contract civil transportation assets at the time of an emergency or disaster which are not available to each agency to fulfill its mission needs • Implements emergency functions to include traffic control assistance if required, hazardous materials containment response support, damage assessment and debris removal if needed • Assists state and local government entities in determining the most viable available transportation networks to, from and within the emergency or disaster area as well as regulate the use of such networks as appropriate • Coordinates state-arranged transportation support, in cooperation with the Nevada Department of Administration
<p>SUPPORT AGENCY: Department of Administration</p>	<ul style="list-style-type: none"> • Provides motor vehicle equipment and transportation services in coordination with NDOT
<p>SUPPORT AGENCY: Department of Health and Human Services</p>	<ul style="list-style-type: none"> • Maintains and provides procedures for evacuation and transport of patients and clients from the facilities operated by its divisions
<p>SUPPORT AGENCY: Department of Health and Human Services, Division of Mental Health and Developmental Services</p>	<ul style="list-style-type: none"> • Maintains and provides procedures for evacuation and transport of patients and clients from facilities of the division
<p>SUPPORT AGENCY: Department of Public Safety, Highway Patrol Division</p>	<ul style="list-style-type: none"> • Staffs control points and road blocks • Provides traffic control and security • Provides escort services for mobile homes and other heavy equipment
<p>SUPPORT AGENCY: Department of Corrections</p>	<ul style="list-style-type: none"> • Provides ground transportation and work crews

<p>SUPPORT AGENCY: Office of the Military, Nevada National Guard</p>	<ul style="list-style-type: none"> • Provides ground and air transportation support
<p>SUPPORT AGENCY: Public Utilities Commission</p>	<ul style="list-style-type: none"> • Assesses and reports to ESF 1 on the condition of the railroad infrastructure • Coordinates and cooperates with railroads and the NDEM for any special rail transport needs during and after an emergency or disaster
<p>SUPPORT AGENCY: Public Works Board</p>	<ul style="list-style-type: none"> • Assesses damage on bridges and buildings

III. AUTHORITIES AND POLICIES

A. AUTHORITIES

Nevada Revised Statutes (NRS), as amended:

- Chapter 353, State Financial Administration
- Chapter 405, Control and Preservation of Public Highways
- Chapter 408, Highways and Roads
- Chapter 412, State Militia
- Chapter 414, Emergency Management
- Chapter 450B, Emergency Medical Services

Federal Authorities:

- National Guard Regulation 500-1, Military Support to Civilian Authorities, dated February, 1996.

B. POLICIES

No additional policies apply.

IV. SITUATION

A. ESF 1 SPECIFIC ASSUMPTIONS

An emergency or disaster may severely damage the transportation infrastructure. The damage inflicted may influence the means and accessibility of relief services and supplies. Responses will be difficult to coordinate effectively during the immediate post-disaster period due to damage of transportation corridors and the capacity of undamaged areas to handle the increased traffic. The initial requests will be from the state and local entities requiring transportation assistance to meet their emergency or disaster assignments. The gradual clearing of access routes will permit a sustained flow of emergency relief, although localized distribution patterns may be disrupted for a significant period. The requirement for transportation emergency work during

the immediate lifesaving response phase will exceed the availability of locally controlled or readily obtainable assets. When this plan is implemented state transportation assistance will be provided in accordance with the requirements contained within the Nevada Department of Transportation (NDOT) policies and procedures.

B. CONTINGENCIES

When the situation escalates to the point that NDOT cannot provide the necessary response activities or resources, NDOT will coordinate with the Departments of Transportation from other states; draw upon resources sharing agreements such as EMAC, or coordinate with federal resources to provide the appropriate response.

V. CONCEPT OF OPERATIONS

A. GENERAL

When a disaster/emergency occurs, the NDOT Emergency Operation Plan (EOP) will be activated and NDOT will respond at one of three levels of operations.

Level 1: Normal Operations. At this level Emergency Operations are managed by the NDOT Duty Officer within the Maintenance and Asset Management Division. Activation of Emergency Operations Centers is not necessary.

Level 2: Activation of the State Emergency Operations Center (SEOC). At this level, the State Emergency Operations Center is activated and NDOT is required to provide staff in support at the Emergency Support Function 01 (ESF 1) desk within the SEOC. NDOT staff will report to the State Emergency Operations Center to coordinate all actions related to the emergency response.

Level 3: Activation of the Department Emergency Operation Center (DEOC). At this level, both the State Emergency Operations Center and the NDOT Department Emergency Operations Center are activated. The operations of the DEOC will use, as its basic structure, the Incident Command System (ICS) for responding to all hazards in which the DEOC is necessary. Use of the ICS structure will ensure compatibility with other responding Departments and Agencies. The DEOC will function, in effect, as a Multi-Agency Coordination System (MACS), coordinating resources among the NDOT Maintenance Districts as required to provide an effective and efficient statewide response effort. NDOT personnel at the SEOC will act as liaison between the SEOC and the NDOT EOC.

B. ACTIONS

Upon notification of the activation of ESF 1, the NDOT Emergency Manager will be notified. The NDOT Emergency Manager will follow the procedures listed in the NDOT Emergency Operations Plan for assignment of personnel to ESF 1 at the State Emergency Operations Center. NDOT will, at that time, also decide if it is necessary to activate the NDOT Emergency Operations Center.

1. PREPAREDNESS

NDOT maintains its preparedness level through daily responses to smaller events, such as traffic accidents, debris on roads, security issues, and scheduled public events. These events

frequently involve coordination and cooperation with support agencies. NDOT also maintains an Emergency Operations Plan NDOT and conducts large scale emergency exercises on a regular basis, at a minimum of every other year, to test large scale disaster operations.

2. INITIAL RESPONSE

NDOT will assign personnel to the SEOC to head the ESF 1 response activities. All transportation-related requests will be passed to the NDOT representative for action. ESF 1 will establish communications with the NDOT Emergency Operations Center and/or the NDOT Maintenance Districts to report transportation information and to pass along tasking assignments.

State agencies having available transportation related resources will be requested to contact ESF 1 (Transportation) at the SEOC with the number of resources available, the location and the point of contact

a. NOTIFICATION

The Nevada Department of Transportation has a full-time emergency manager who is the primary contact for notifications of emergencies or disasters. The NDOT emergency manager is available 24/7, and maintains contact information for additional personnel and response agencies that may be necessary to support ESF 1 operations.

b. INFORMATION MANAGEMENT

Information will be maintained and managed at the ESF 1 position in the SEOC as long as possible. When the task becomes overwhelming, the NDOT Emergency Operations Center will be activated to assist with information management as well as response operations. When the NDOT Emergency Operations Center is activated, the ESF 1 position at the SEOC will act as liaison between the NDOT Emergency Operation Center and the SEOC.

3. CONTINUING RESPONSE

The Nevada Department of Transportation has ensured staffing is available for continued operations. Identified response positions have enough depth to ensure continued operations for several weeks, at which time additional personnel will be identified and trained. NDOT also maintains a Continuity of Operations Plan which provides procedures for ensuring coverage of essential missions, such as ESF 1 operations.

4. RECOVERY

ESF 1 is responsible for transportation infrastructure throughout the state. ESF 1 will begin recovery planning and operations as soon as possible to restore transportation routes in support of recovery objectives.

VI. RESOURCE REQUIREMENTS

Resource requirements for ESF 1 are listed in the NDOT Emergency Operations Plan, April 2013 edition.

A. RESOURCE REQUIREMENTS AT STATE EOC

In addition to the desktop computers and office supplies provided at the SEOC for ESF 1, contact lists, resource lists, maps, desktop manuals, emergency operations plans, and other necessary

response materials are located in a “State EOC Go Box” located in the locked Emergency Operations filing cabinet at the NDOT Maintenance and Asset Management Division (1301 Old Hot Springs Road) .

B. RESOURCE REQUIREMENTS AT ALTERNATE EOC

Basic office supplies, contact lists, resource lists, maps, desktop manuals, emergency operations plans, and other necessary response materials are located in a “State EOC Go Box” located in the locked Emergency Operations filing cabinet at the NDOT Maintenance and Asset Management Division (1301 Old Hot Springs Road). NDOT will rely on the Division of Emergency Management for all communications equipment at an alternate EOC. Such equipment may include landline telephones, cell phones, radios, and satellite phones, and computers/tablets for email access.

C. RESOURCE REQUIREMENTS FOR FIELD PERSONNEL

ESF 1 does not employ field personnel.

VII. CONTINUITY OF OPERATIONS

A. PLANS

The NDOT Emergency Operations Plan includes a Continuity of Operations Annex, which provides for the staffing and operations ESF 1.

B. PROCEDURES

Procedures for activating the NDOT Continuity of Operations Annex are contained in the NDOT Emergency Operations Plan. The NDOT Continuity of Operations Annex can be partially or fully activated, depending on the emergency or threat.

1. RELOCATION FROM PRIMARY EOC

ESF 1 will relocate to an alternate location following the procedures developed by the Nevada Division of Emergency Management.

2. DEPLOYMENT DIRECTLY TO ALTERNATE EOC

If deployed directly to an alternate EOC, ESF 1 staff will deploy in the same manner as if deployed to the Primary EOC. The “State EOC Go Box” contains all necessary materials and supplies for deployment to either location.

a. DEPLOYMENT WHILE ON DUTY HOURS

During duty hours, the NDOT Emergency Manager will be notified of the activation of the SEOC, and whether the reporting location is the Primary SEOC or an alternate location. The NDOT Emergency Manager will activate the ESF 1 personnel and resources in accordance with the NDOT Emergency Operation Plan.

b. DEPLOYMENT FROM OFF DUTY HOURS

During off duty hours, the NDOT Emergency Manager will be notified of the activation of the SEOC, and whether the reporting location is the Primary SEOC or a secondary

location. The NDOT Emergency Manager will activate the ESF 1 personnel and resources in accordance with the NDOT Emergency Operation Plan.

VIII. REFERENCES

Emergency Operations Plan. Nevada Department of Transportation. April 2013.

Emergency Operations Plan Annexes. Nevada Department of Transportation. April 2013.